

Attendance:

Father Michael, Marianne Bronstein, Mary Lou Moccia, Barbara Zottola, Paul Corrine, Darrell Supak, Lydia van Duynhoven, Joanie Rotar, Gerianne Horan, Tina Moser, Jimmy Moser, Erin Snyder

1. **Cardinal Appeal Video:** Started the evening with a review of the Cardinal Appeal Video.
2. **Opening Prayer:**

The meeting began at 7:35 pm with a prayer led by Tina Moser
3. **Minutes:**
 - The minutes from January 12, 2009 were reviewed and minor changes were noted. The minutes were accepted by all.
4. **Old and New Business**
 - **Review by-laws of Council Charter**

Final review of the Charter was completed. Minor changes were noted. Charter will be updated and added to the church website.
 - **Welcome Committee Report – Joanie Rotar**

The Welcoming Committee met with Father Michael on January 20th. Brought the group up-to-date on the decision that Welcome Committee would be sub-committee of the Evangelization Committee; all were in favor. The group wants to ensure that they have representation at all Evangelization Committee meetings. Schedule is in place to call all new parishioners between now and June. There is still a need for ushers for the 5:00 pm and 12:15 pm masses. Discussed having next breakfast in the fall, tentative for September 20th, picnic is the 13th. Invitation would be sent to all new parishioners from October 2008 – cut off date for the breakfast. We would include an invite to the Parish Picnic as well. It was noted that this is the same date for Back-to-School masses. Due to the conflicts noted a date will be determined at a later time. Next meeting: April 21, 7:30 pm
 - **Newsletter – Marianne for Miriam Muse**

A request for ads and articles is listed in the bulletin this week and next week. If anyone knows of anyone who would want an ad or submit an article please contact Miriam.
5. **Pastor's Issues – Fr. Michael**
 - **Maintenance Committee**

Committee has signed off with the engineer to develop the plans for the property. These plans will be presented to various town boards that would need to approve them. Artie Wendell has come up with past letter to confirm that Village owns the water but the school owns the line. We have to apply to Village to use the water and then to school to tap into the line. It is currently being done for the school and church we are looking for the permission to the property as well. It is the hope to start work when the weather clears. Fr. Michael received a list of repairs that are needed on the Florida property. Father is looking to pass the list onto the Maintenance Committee.
St. Edward's, we have hired the appraiser, it is now 3 weeks and we are 1 week away from the report on the property's worth. We are hoping to get this resolved by June.
 - **Liturgy Committee**

We are struggling with dates and times for setting up meetings, now looking at Saturday mornings.
 - **Evangelization Committee**

Have a new program for this year, awaking faith and reconnecting with your Catholic faith. Fr. Bob will be reviewing the program. We are looking to get an Evangelist group together to work with Fr. Bob.

- **Cardinal's Appeal**

The needs are greater this year. The goal has been raised from \$16 million to \$17 million. Our parish goal has been raised from \$65,000 to \$68,000 which is attainable. Video will be shown in the coming weeks. This is the first year we've had a fuel collection and we collected \$7,000, which covers a month of our fuel bills.

- **Parish Mission Program**

Fr. Michael has set up a Mission for 2009 with Deacons from down South. The mission will be 7:30 to 8:50 for 3 nights. The dates would be November 16 – 17 – 18.

- **Father's Note**

There is a need for prayers for the families in our parish who have lost a family member. It was also noted that the walkway is not lighted sufficiently. Fr. Michael is working on resolving this issue.

- **Lenten Program**

Bulletin has an article for the groups for our new Lenten Program, six week discussion about St. Paul. Anyone interested in leading a group should contact the office by Saturday.

6. **St. Stephen School Update – Mary Lou Moccia**

- Catholic School week had a good turn out. There was lots of interest in new registration.
- Registration will be February 17 and 18, however it is ongoing through the summer
- Longerburger basket bingo is coming up
- 27 in the 8th grade, 17 took the test for Burke and 17 passed the test.

7. **Religious Education Update – Lydia van Duynhoven**

Jr Youth Ministry is taking off; there will be another outing on Feb 20th. Feb 27th there will be another meeting where a Lenten Program will be introduced called H2O. For 2 weeks they are asked to only drink water and the money they would save by drinking water would be used for a well drilling project for Catholic Relief Services. Lydia has bracelets for students who would be participating.

Ugly Quilt is going to be Feb 28th.

Kids will also be doing Station of the Cross.

The kids will be having a dinner for Mothers Cupboard. Student will cook and serve and get an opportunity to use their Spanish skills in March.

8. **Open Session**

April Meeting is the day after Easter, we will discuss at the March meeting if we will be having this meeting.

Hazard family will be going to Lourdes.

9. **Opening Prayer** - Volunteer for next meeting: Barbara Zottola

10. **Closing Prayer** - The meeting closed with a prayer led by Father Michael.

Attendance:

Father Michael, Marianne Bronstein, Mary Lou Moccia, Patrick Earley, Barbara Zottola, Paul Corrine, James Shanahan, Darrell Supak, Lydia van Duynhoven, Miriam Muse, Joanie Rotar, Mary Aiello, Gerianne Horan, Katherine Juliano, Tina Moser, Jimmy Moser, Jim Shanahan

1. Opening Prayer:

The meeting began at 7:35 pm with a prayer led by Father Michael

2. Minutes:

- The minutes from November 10, 2008 were reviewed and accepted by all. Thank you to Barbara Zottola for stepping up to handle these minutes.
- Marianne also thanked everyone in the Parish Council who helped out with the setup on Saturday and all the help on Sunday for the Volunteer Thank You Luncheon.

3. Old and New Business**• Review by-laws of Council Charter**

Charter was reviewed and final changes were noted. These changes have been included in the attached final draft of the Charter. Final review of the Charter will be done at the February Parish Council meeting.

• Welcome Committee Report – Joanie Rotar

The Welcoming Committee next meeting is Jan 20th, at 7:30 in Father Michael's office. We continue to call all new parishioners. Month of November we had six new families and same for October. With the current housing market it has slowed down. Our breakfast went well and we are planning another breakfast late spring early summer.

• Newsletter – Miriam Muse

- Advent/Christmas newsletter did go out in time for the parish mission. An ad is going out for Jan. 24th bulletin requesting business cards and articles. Easter this year is April 12th so the target date for the newsletter is March to get it out. This may be an expanded edition, similar to the bulletin format. Have some articles that were not included in the last edition that may be included, some involving evangelization.

• Maintenance Committee

Maintenance Committee is meeting tomorrow, Jan 13th. The main topic is of the meeting is going to be Penning's Field. There were a number of suggestions to include the possibly of including a building for the Knights of Columbus. Want to develop the field with this as a possible future option. Plans have hung in the atrium and comments have been favorable. We have approval of the Archdiocese. Now need approval from the town and zoning. We also need to negotiate with the school because they own the water line and we will need to tap into their town water line.

• Liturgy Committee

Liturgy Committee met last week. We are planning to meet every couple months. Our topic is music and Catholic worship of Bishops Document. We are working our way through it to see how we can improve music. We are hoping 2 – 3 years that the Bishops will the new missal. There will be new translation of the mass, approved changes are online if anyone is interested. The Pope asked that the translations be more inline with the Latin version. Goal is to have the Liturgy Committee in place for these changes.

4. Pastor's Issues – Fr. Michael

- . Volunteer Thank You Luncheon

Father Michael thanked everyone for their help with the Volunteer Thank You Luncheon. It was a lovely success. It was noted that the parishioners who come yearly do reflect the backbone of the parish and they look forward to the luncheon. It was suggested by Marianne we expand the invite to the heads of the committees to send out a standard note to all on the committee. The concern was it may produce numbers that may not be able to fit in the cafeteria. The invite is in the bulletin but next year we will make an effort to get the word out better. It was also noted that some groups hold their own appreciation events such as the catechists.

- **Evangelization Committee**

It was decided that we should move forward with an Evangelization Committee. The Welcoming Committee would be a sub-committee of the Evangelization Committee. The Welcome Committee would have representation at all Evangelization Committee so both groups would be able to work together. It was also noted some people are apprehensive to committing to the Welcoming Committee because their week to week schedule is not always the same. It was also noted the material for Evangelization could be available by the Church Store area.

- **Lenten Program**

We have concluded the three year program; we now need to investigate if there is a program we would like to include this year. There is a seventh grader that asked if he could run his own Lenten Program. He did receive the ok to move forward. Father Michael is reaching out to the group to look for material for a program and needs the material within the next week.

- **Future of the Teen Mass**

Participation of the teen mass has taken a downward spiral and we need to investigate whether it should continue. Father Michael's suggestion was to look at the Youth Ministry on a whole in the spring and regroup the program. Teen mass may not be the answer but we need to seek other thoughts on the direction. It was noted that due to the lack of a consistent schedule it hard to know when to come. This is an item that will need to be included in future discussions.

- **St Edwards Hall**

St Edward Church and Hall have received the Cardinals approval to sell the property. Archdiocese has approved an appraiser, which Father Michael has signed off and sent in the fee. The will be appraising the property separately and together. It will be discussed with the church and the council. The council would like the hall but the Church feels that the church should include the hall since the Church have no bathrooms or water. The village of Florida would like to keep the Church a Church. The Knights would like to keep the hall. The Church and the Knights have worked well together and would like to continue working together. Any money received would go towards one of our current mortgages. Father Michael will keep us posted on developments.

5. **St. Stephen School Update – Mary Lou Moccia**

Heading into Catholic School week: Jan. 26 – Theme “Celebrating Service”

- Sunday Family Mass at 9 am
- Monday, Tuesday, Thursday - Open house for new families
- Wednesday - Open house for current families
- Wednesday Night – Pot Luck Supper
- Friday – Snow tubing with Kids

6. Religious Education Update – Lydia van Duynhoven

Coming up - Jr Youth Ministry event at the bowling alley. Kids donated their Halloween candy to the troops and they got a letter back from the platoon who received the candy.

7. Open Session

There are a lot of Parishioners in need. It was discussed how we can help these folks out. Father Michael also noted the folks in our parish that need our prayers.

8. Opening Prayer - Volunteer for next meeting: Tina Moser

9. Closing Prayer - The meeting closed with a prayer led by Katherine Juliano.

Attendance:

Father Michael, Father Bob, Marianne Bronstein, Mary Lou Moccia, Patrick Earley, Barbara Zottola, Erin Snyder, Lydia van Duynhoven, Miriam Muse, Joanie Rotar, Mary Aiello, Gerianne Horan, Katherine Juliano, Tina Moser, Jimmy Moser, Jim Shanahan

1. Opening Prayer:

The meeting began at 7:35 pm with a prayer led by Father Bob

2. Minutes:

The minutes from September 8, 2008 were reviewed and accepted by all.

3. Old and New Business

• **Ministry Fair Evaluation**

- Posts worked out very well in helping to identify the groups
- Some groups did very well. Mothers Cubert 12, Project Care 6, lectures and junior ministry
- Some groups had limited sign-up: Ushers and Greeter
- Lots of suggestions of the set-up
 - i. It was suggested to have the open of the U of the tables facing as you come out of church. May invite more to the tables. Have to be conscience of any presentations that may be set up.
 - ii. Have the volunteers on the inside of the tables, so viewers would walk the perimeter.
- Mums were on loan from Pennings. Marianne will be sending a thank you from the Parish Council

• **Review by-laws of Council Charter**

Changes were noted were:

Where ever it reads Associate Pastor change to Parochial Vicar

Page 2:

- Change Age from 16 to Age 18.
- Add: Two Teen members must be at least High School and confirmed, to serve 1 year term.

Page 3

- Add: Meetings 2nd Monday of the month, whenever possible
- Remove St Edwards

Page 4

- Membership: 12 members: 4 new yearly for 3 year term, 2 teens for 1 year term
- Change: Regular Meetings to Executive Meeting Add: after consulting with the pastor
- Open meetings maybe announced by the Pastor

Page 5

- Update section D.5. Members of the Parish are encouraged to present items to the Pastor for consideration in writing for discussion at the monthly council meeting.
- Update F. 1. of the selection to include after the homily

• **Welcome Committee Report – Joanie Rotar**

The Welcoming Committee met on Sept 8th set date for the 'New Parishioner Breakfast' for Nov. 2nd after the 9 am mass. Fr. Michael composed invite letter that has been sent out. Plan is to have all new parishioner January – September to come to 9 a.m. mass,

immediately following a meet and greet. Name tags to identify all, still in planning stages. There was a suggestion to include School Representative and Religious Education Representatives. Next meeting will be October 14 at 7:00 pm. New members: Miriam and Barbara

- **Newsletter – Miriam Muse**

Need Articles, deadline October 15th but a day or two later would be acceptable. Need to have in peoples hands by November 14th, could include missions and Christmas. The newsletter could push the mission and the Christmas Schedule. Was noted that could meet the target date as long as it was a smaller version. Katherine Juliano has an article to include for community service. Could not include the Welcoming Breakfast but Welcoming committee could be highlighted in the newsletter. Also need a few more business cards to include to cover the cost. (\$50 for one issue \$100 for two issues). Fr. Michael will write his articles to include.

4. **Pastor's Issues – Fr. Michael**

- **Maintenance Committee**

Maintenance Committee is meeting with Tony Majewski about the Pennings field to do something before winter hits. Suggestion were for a community garden, hopefully flatten it for soccer and baseball.

- **Liturgy Committee**

Liturgy Committee is starting up in November and has a book that they have chosen to work through.

- **Evangelization Committee**

This committee is a goal of the council to start up in January, to get it set up for the spring.

- **Youth 2000**

A lot of hard work but worked out to be a great weekend. School was left in great conditions. Ladies lectures were very good. Next year need to make sure it does not conflict with homecoming. There was a lot of interest for future events. Parishioners who worked at the event also got a lot out of the event. We are looking to host again in 2 years, since next year is already taken. Need to call January 2009 to get this event.

- **Parish Mission Preparation**

Need the Parish Council to step up to do one night of dinner for the week of Parish Mission. Each Parish group is asked to step up with set up, serve and clean up. Marianne will work to get the parish council organized for this task.

- **Nursery Care During One Mass**

Discussion with the council of a concern of a parishioner who attends 9 a.m. mass with the amount of noise from children. A parishioner suggested Nursery Care during mass. Councils feels the children need to learn how to attend mass, 9 am mass was put in place for this reason. Suggestion was made to include in the bulletin that 9 am mass is the children's mass but children should be supervised. There was also a concern of the food that is left in the church.

5. **St. Stephen School Update – Mary Lou Moccia**

Wednesday is the school annual walk-a-ton to raise money for technology. The school did very well on the tag sale (\$7700) and Clothing Drive (\$3300). Next week there is a mandatory parents meeting to go over finances with the school families to be proactive. 8th graders are scheduled Oct 17 to go to St. Joseph's for a Respect Life Day. This is an

annual event for the 8th graders. Annual Teachers Institute, Oct 16th, Ms Limberg is receiving the Elizabeth Ann Seton Award.

6. Religious Education Update – Lydia van Duynhoven

Jr High Youth Ministry the kids are coming together Spooky Gingerbread Houses.

November they will be making quick bread to bring to Sister Joanne in Newburgh. They will bring 400 pies like last year plus the quick bread. Lots of new families coming to sign up for Religious Education, this brings a need for teacher who can teach multiply level of religious education. Fr, Michael suggested to add the request to the bulletin. There is also a concern for displaced families from St. Stanislaus, some are coming to us. It was noted that St Joseph is their parish.

7. Open Session

There is a need for more space, but unfortunately it is not available. Opening Prayer volunteer for November 10th is Lydia Van Duynhoven.

8. Closing Prayer - The meeting closed with a prayer led by Gerianne Horan.

MINUTES
St Stephen's Parish Council Meeting
September 8, 2008

Attendance:

Father Michael, Father Bob, Marianne Bronstein, Mary Lou Moccia, Patrick Earley, Barbara Zottola, Erin Snyder, Lydia van Duynhoven, Miriam Muse, Joanie Rotar, Mary Aiello, Gerianne Horan, Katherine Juliano, Tina Moser, Jimmy Moser, Jim Shanahan

1. Opening Prayer:

The meeting began at 7:35 pm with a prayer led by Barbara Zottola

2. Minutes:

The minutes from June 9, 2008 were reviewed and accepted by all. It was noted that there was a problem opening this version of the minutes. If anyone is having a problem with next month minutes please email back to Tina so she can correct the problem. It was decided that the minutes will be posted to the church website; Tina will contact Peter Hall to get this accomplished.

3. Old and New Business

• **Welcome New Parish Council Members:**

Welcomed new members to the council, everyone had an opportunity to introduce themselves to the council.

• **Review by-laws of Council Charter**

It was noted that the council will use this month and next month to update the by-laws. It was passed that everyone would read over the by-laws and note changes for discussion at the October Meeting. The group was encouraged to pay special attentions to sections E and F, which need to be updated. It was also noted that the last revisions were made when Msgr. O'Connor was pastor.

• **Welcome Committee Report - Joanie Rotar**

The Welcoming Committee is calling new families on a monthly basis. This July we welcomed 17 new families, which also included lots of new children to the parish. Within 3 week of registration we call them to welcome them and answer any questions they may have.

June 17 Father Michael had a meeting of old and new ushers. To date we have:

22 ushers

9 greeters

Need additional help with the 9 am and 12 noon masses.

Next meeting for the Welcome Committee is September 9th at 7:30 pm. We will be discussing the results of the survey that was in the bulletin. Two issues came out of that survey:

Need for additional handicap parking

Designating seating for the handicap, either hearing impaired or in wheelchairs

The Welcome Committee is also working on parish breakfast; a date has yet to be picked. All new parishioners will invited for a presentation about the Parish. The breakfast would include coffee and bagels, introduction to St. Stephen's Church and School. Fr. Michael has a contact that could work on creating a presentation on DVD, would need pictures and materials to include.

- **Newsletter - Miriam Muse**

This week's bulletin will be requesting all groups within the parish to submit an article. The newsletter goes out twice a year:

Advent/Christmas and Lent/Easter. We try to highlight organizations and ministries within the parish and what they are doing. This gives people an opportunity to learn a little more and get involved. This newsletter will have a new format, copying the bulletin format giving us 2 extra pages. Also gives us more space for business cards to be printed to help cover the cost of the newsletter. Deadline for articles is the middle of October, mailing targeted for first week of December.

4. **Pastor's Issues - Fr. Michael**

- **Maintenance Committee**

Glenn Muse has helped us with the supervising of the paving and offering his expertise. His assistance has saved us a thousand of dollars. The Maintenance Committee helped get the Mid-Orange Correctional Services to bring prisoners over to help with painting of the garage and clean out the woods. Fr. Michael has an opportunity to spend lots of time with them; they talked about changing their lives and give them a little experience of what the church is about.

- **Welcoming Committee**

Now that we have our Welcoming Committee in place, we now are making a movement to an Evangelism Committee. This committee would give those who have been away from the church an opportunity

to come and talk, see how we can help them to come back. This initiative came out of the Disciples in Mission goals.

- **Liturgy Committee**

We are looking to resurrect a Liturgy Committee. This committee would look at ways to improve the Liturgy. Music has come up in the past and we would look at other ways to improve. Fr. Michael has already reached out to a number of the musicians to set up a meeting.

- **Parish Picnic**

Thanks to Tom Fitzgerald for all his work, this year's picnic was one of the biggest we've had. It was really a great day which included an outdoor mass.

- **Youth 2000**

We are looking forward to Youth 2000 which is this coming weekend. Committee has been working very hard on this one and this is the first time we are doing this type of event in this area. Our school will be moved around for a weekend to accommodate this event. Extra help will be needed this weekend for the event, especially needed people to sleep over to chaperone.

- **Ministry Fair**

Ministry Fair will be held the last weekend in September 27 - 28th. There is a need to have representative from every group at every mass. The problems noted in the past were that tables were not covered with a representative at all masses. This is the group's opportunity to meet people and talk to them about getting involved. It was stressed that representative need to be present at all masses for the ministry fair to be successful.

Welcoming Committee and Parish Council will have tables at the Ministry Fair, if anyone would like to volunteer please see Marianne. Fair is before our next council meeting

- **Disciples in Mission**

The group discussed the Evangelist website that Miriam had brought to the committee last year. Marianne will send out the link to the website for all to preview for a discussion next month. We are looking for ideas on Evangelist movement.

5. **St. Stephen School Update - Mary Lou Moccia**

School is open. In August, we had an Ice Cream Social for all new families that was well attended. September 21st is the day for Back to School Family Mass. Tag Sale is that same weekend, followed by

Clothing Drive. Good reason to clean out your closets, school is able to make lots of money for lots of clothes.

We have a new and improved school website, at the same location.

Also thanks goes out to Peter Hall for all his help in revamping the website. We will be adding pictures to the website once all releases are signed.

Enrollment for the school is down slightly, approximately 10 children. Pre-school children are now utilizing the school cafeteria. Great way for them to come familiar with the school and it is working out well.

6. Religious Education Update - Lydia van Duynhoven

Very successful summer had approximately 400 children attend the program. We had our meeting with the catechist. We still have a need to get a few substitute teachers. We have 90 catechists and still need some help on Monday's, also need seventh grade teachers.

This year we are blessed with 14 8th grade teachers. Coming up Catechist Weekend where a blessing will be given to our teachers during the masses.

7. Open Session

If you have a topic you want the council to talk about please email it to Marianne. Tina will email everyone's email addresses out to the group.

Was noted that the council is the '*Eyes and Ears of the Parish*', please bring any issues you may hear about to Father Michael so they can be addressed. Scripture says if you have a problem with someone go and talk to them. This is good advice; an issue cannot be resolved unless it is brought to light.

Tag Sale - no electronics

Volunteer for our October Meeting Opening Prayer - Gerianne Horan

8. Closing Prayer

The meeting closed with a prayer led by Father Bob.

Attendance:

Darrell Supek, Katherine Juliano, Lydia VanDuynhoven, Erin Snyder, Mary E. Aiello, James Shanahan, Patrick Earley, Mary Lou Moccia, Father Michael, Marianne Bronstein, Barbara Zottola.

1. **Opening Prayer:** Meeting began at 7:40 with a prayer led by Lydia VanDuynhoven.
2. **Minutes:** from the October 6, 2008 meeting were reviewed and accepted by all.
3. **Old and New Business:**
 - Review of the by-laws of the Council charter:** The revised version as suggested in last's months minutes will be reviewed at our next meeting as Tine Moser is requested to e-mail the new version with changes noted.
4. **Welcoming Committee Report** – Marianne Bronstein reported that last Sunday's breakfast was very successful. Approximately 20 new parishoners attended. It was suggested that another breakfast will be held in approximately six months.
5. **Newsletter:** As of this date the newsletters have been brought to the post office for mailing. They will be sent to 3,200 families and will include information on our upcoming Mission.
6. **Parish Mission:** The mission is scheduled for four nights in November. Information has been sent to all the local papers and on our website. The Franciscan missionaries will preach at all the masses. Father Apostolate is planning to attend on Tuesday.
7. **Dinners** for the missionaries is scheduled for each evening. Father Michael has the list of menus for the volunteer committees. Dinner will be at 6:00; food will be prepared, served and cleaned up by different groups each evening.
8. **Liturgy Committee:** The first meeting was held and the focus was the Bishop's document on music and Catholic worship.
9. **Annual Parish Report:** Financial report of income and expenses was explained to the school parents. This information was received well, and the the parish will receive a copy of the report in November 23rd in the bulletin.

10. **Bicentennial Update:** The Penning's field designs have gone to the engineers with the church members' ideas. Suggestions are a combination soccer and baseball field, and a parish community garden. The engineer is donating his services to get proper approvals from the Board.
11. **The Church door project:** Father Michael reported that the church doors are falling apart. There are plans to purchase new church doors and Father suggested that the members make suggestions on the type of doors they would like to have installed, keeping in mind that they should be sturdy and weather proof, keeping the cold out, the heat in. They should also be beautiful and in keeping with our church design.
12. **St. Stephen School Update – Mary Lou Moccia:** Report cards will be given on Thursday. There will be a big teacher's meeting for the Orange County teachers. The Christmas concert, A Christmas Carol, is scheduled for 12/16 /08 at 10 am, and 12/17/08 at 1:00 pm to be held at the school.
13. **Religious Ed. Update:** Lydia reported that they have completed two parent meetings for reconciliation. There are 172 children for this year's confirmation. The junior Youth Ministry met this Friday and will be baking quick breads for the poor and given to Sr. Joanne in Newburgh; apple pies will also be delivered. Advent wreath making meeting will be held on 11/30/08.
14. **Open Session:** Fire zone parking during masses is a concern and will be addressed with new signage that will be in place next week. A suggestion was made to have a volunteer direct traffic toward the exit area after all masses as some members are leaving the parking lot in the entrance lanes.
15. **Ephiphany Party** will be held on January 4th, 2009 at 1:30 open to all volunteers. We will be needing volunteers for set up, etc.
16. **Closing Prayer** – blessing by Father Michael.

Meeting adjourned at 8:20 pm.

Respectfully submitted,

Barbara Zottola